



**NOTICE OF PUBLIC MEETING
CITY OF WALLED LAKE
REGULAR COUNCIL MEETING
Tuesday, June 2, 2026 | 7:30 P.M.**

This meeting will be held via in-person hybrid phone in conference. For those who want to participate in person, the meeting will be held at Walled Lake City Hall Council Chambers located at 1499 E. West Maple Rd, MI 48390. For those that will attend virtually please review the credentials below. The following items are on the agenda for your consideration:

Traditional Telephone – Audio Only

1 312 626 6799 US (Chicago) or

1 888 788 0099 US Toll-free

Meeting ID: 859 7857 8848

WELCOME & INTRODUCTION

Regular Council Meeting of Tuesday, June 2, 2026

PLEDGE TO FLAG & INVOCATION

ROLL CALL & DETERMINATION OF
A QUORUM

REQUESTS FOR AGENDA CHANGES

AUDIENCE PARTICIPATION

Audience members will be able to speak via electronic means as instructed below.

CITY MANAGER'S REPORT

1. Report on Memorial Day Parade & Ceremony

2. Update on Walled Lake Civic Fund Fireworks

P. 3

UNFINISHED BUSINESS

NEW BUSINESS

COUNCIL COMMENTS

MAYOR'S COMMENTS

AUDIENCE PARTICIPATION

ADJOURNMENT

Members of the public who wish to speak during audience participation via virtual means may press *9 on their telephone keypad. Pressing *9 will activate the “raise hand” feature. Due to limitations with muting and unmuting members of the public will be called on one at a time. Please introduce yourself by stating your name and address for the record. You will have three (3) minutes to share your comments. At the conclusion of your three (3) minutes, you will be muted and removed from the public comment queue. Participants may also choose to submit written comments to the City Clerk by noon day of the meeting to clerk@walledlake.com.

The City of Walled Lake government e-mail addresses of the members of all public bodies utilizing this means of the meeting are available on the City's website at: <https://walledlake.us/index.php/contact-us>

Procedures for participation by persons with disabilities.

The City will be following its normal procedures for the accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 624- 4847 in advance of the meeting. An attempt will be made to make reasonable accommodations.

Individuals with Hearing or Speech-Impairments.

Users that are hearing persons and deaf, hard of hearing, or speech-impaired persons can communicate by telephone by dialing 7-1-1.

- Individuals who call will be paired with a Communications Assistant
- Make sure to give the Communications Assistant the proper teleconference phone number and meeting ID.

For more information please visit:

https://www.michigan.gov/mpsc/0,9535,7-395-93308_93325_93425_94040_94041---,00.html

Members of the public may also view the broadcast meeting on the City of Walled Lake's YouTube channel: <https://www.youtube.com/channel/UCDwQJiyMCqMbm99Ru-sKMEw/featured>. Closed captioning will be available after YouTube fully renders the meeting video.



Event Summary

The Walled Lake Summer Festival, premiering in 2026, will take place on the same day as the annual fireworks show presented by the Walled Lake Civic Fund (WLCF).

The festival will be produced by WLCF and supported in part by the City of Walled Lake Downtown Development Authority.

The event will be held at Mercer Beach and the adjacent lot, which will be leased to WLCF for the duration of the festival weekend.

- **Event Time:**
1:00 PM – approximately 11:00 PM (conclusion of fireworks)
- **Admission:**
Free entry from 1:00 PM – 5:00 PM
\$5 admission after 5:00 PM
Children admitted free

The event is designed to provide a family-friendly, community-driven experience during the day, transitioning into a high-energy evening festival atmosphere leading into the fireworks show.

Main Attractions

- **Live Entertainment**

- Three live bands and/or entertainment acts rotating throughout the day
- Music programming designed to scale from family-friendly daytime sets to evening headliner energy

- **Family Fun Area**

- Three inflatable attractions for children
- Dunk tank
- Open-play games, including cornhole
- Supervised and monitored the activity zone

- **Beer Tent & Social Drinking District**

- Centralized beer tent offering:
 - Beer, seltzers, and non-alcoholic beverages
- Seating area with tables and chairs under a tent

- **Social Drinking District Features:**

- Clearly defined and enclosed event boundary
- Alcohol permitted only within the designated district
- Wristband system for age verification
- Branded/marked cups required for all alcoholic beverages
- Continuous monitoring by staff and security

- **Food Truck Area**

- Up to five (5) local food vendors
- Standardized footprint (approx. 10' x 15' per vendor)
- Curated selection of local favorites

- **Vendor Booth Area**

- 10' x 10' booth spaces for:
 - Local businesses
 - Community organizations
 - Promotional vendors
- Opportunity for engagement, sales, and marketing

- **WLCF Barge Area**

- WLCF barge positioned along shoreline
- Music and entertainment projection toward the beach and water
- Additional area to enhance attendee experience

Safety & Security Plan

• Perimeter Control

- Event boundary enclosed using interlocking 3-foot metal barricade fencing
- Clearly defined ingress/egress points
- Boundary supports controlled access and social district compliance

• Entry Points & Traffic Control

- Two (2) controlled entry points located along Walled Lake Drive
- Roadway closures supported by:
 - Walled Lake Police Department vehicles or emergency apparatus
- Maintains pedestrian safety while preserving emergency access routes

• Security Personnel

- Dedicated security staffing, including:
 - Two (2) personnel assigned to the beer tent
 - One (1) personnel per entry point
- Elevated observation (watch tower or equivalent vantage point) for crowd monitoring

• Event Staff & Monitoring

- Event monitors positioned at:
 - Entry points
 - Family Fun Area
 - Beach/barge zone
- Responsible for:
 - Crowd flow
 - Safety oversight
 - Immediate issue escalation

• Water & Beach Safety

- Lifeguard presence available if required by local authorities
- Additional monitoring near shoreline and barge activity

• First Aid & Emergency Response

- Centralized First Aid Station on-site
- Staffed or supported by local emergency personnel
- Direct access routes maintained for emergency response vehicles

Marketing Plan

The festival will be promoted through a multi-channel marketing strategy led by the Walled Lake Civic Fund.

- **Marketing Channels:**

- Social media campaigns (Facebook, Instagram)
- Website promotion via TheWLCF.org
- Email marketing to prior event attendees and community lists
- Local business partnerships and cross-promotion
- Printed materials (flyers, posters, sponsor displays)
- On-site signage throughout the City of Walled Lake

- **Messaging Focus:**

- Family-friendly daytime event
- Community engagement and local business support
- Transition into evening entertainment and fireworks

- **Timeline:**

- Initial announcement: 60–90 days prior
- Vendor & sponsor pushes: 60 days prior
- Weekly engagement campaigns: 30 days prior
- Daily/real-time promotion: Final 7 days

Entry Protocol

All attendees will enter through designated controlled access points.

- Procedures:
 - Two (2) staffed entry points along Walled Lake Drive
 - Bag checks conducted as needed for safety compliance
 - ID verification for guests consuming alcohol
 - Wristbands issued:
 - 21+ wristband for alcohol consumption
 - General admission tracking after 5 PM
 - Clear signage outlining event rules and prohibited items
- Staffing:
 - 1 Event staff + 1 security personnel at each entry point
 - Coordination with Walled Lake Police Department for traffic and safety control

Beer Tent Protocol

The beer tent will operate as the only point of alcohol distribution within the event.

- Procedures:
 - Alcohol served only to individuals with valid 21+ wristbands
 - ID verification required prior to wristband issuance
 - Drinks served exclusively in official branded cups
 - No outside alcohol permitted
- Operations:
 - Clearly defined service area
 - Staff trained in responsible alcohol service
 - 2 Security personnel present at all times

Social Drinking District Protocol

The event will operate under a controlled Social Drinking District model within the fenced boundary.

- Rules & Controls:
 - Alcohol consumption is limited strictly within the event perimeter
 - Only beverages purchased from the beer tent are permitted
 - Wristbands and marked cups required at all times
 - No glass containers allowed
 - No Coolers allowed
- Monitoring:
 - Continuous patrol by event staff and security
 - Entry/exit points monitored to prevent alcohol removal
 - Immediate response to any violations

Family Fun Area Protocol

The Family Fun Area is designed as a safe, supervised, and family-friendly zone.

- Attractions Include:
 - Inflatable units
 - Dunk tank
 - Lawn games (cornhole, etc.)
- Safety Measures:
 - Equipment inspected and secured prior to use
 - Adult supervision required for minors
 - Event monitors are stationed in the area at all times
 - Capacity limits enforced per inflatable (per manufacturer guidelines)

Stage / Entertainment Protocol

The stage will serve as the primary location for live entertainment.

- Operations:
 - Scheduled performance timeline maintained throughout the day
 - Professional audio equipment and staging setup
 - Controlled access to the backstage area
- Safety & Control:
 - Equipment managed by qualified personnel
 - Crowd space monitored to prevent overcrowding

Vendor Booth Area Protocol

Vendor booths will provide community engagement and commerce opportunities.

- Setup:
 - Standard 10' x 10' booth spaces
 - Power Supplied
 - Clearly defined vendor layout
- Requirements:
 - Vendors must be pre-approved by event organizers
 - Must comply with all local regulations and permits
 - No sale of alcohol permitted outside the beer tent
- Operations:
 - Vendors are responsible for their own setup and breakdown
 - Waste must be contained and removed properly

Food Truck Area Protocol

The Food Truck Area will feature local food vendors in a designated zone.

- Setup:
 - Up to five (5) food trucks
 - Standardized spacing (approx. 10' x 15' per unit)
- Requirements:
 - Valid health department permits required
 - Fire safety compliance (including extinguishers)
- Operations:
 - Clearly marked queue lines to manage crowd flow
 - Waste disposal managed by vendors and event staff

Beach Area Protocol

The beach and waterfront area will remain an active portion of the event.

- Usage:
 - Open recreational access for attendees
 - Enhanced by barge-based music and entertainment
- Safety Measures:
 - Monitoring by event staff and/or lifeguard (if required)
 - Clear boundaries established between swimming and event areas
 - No alcohol permitted in restricted shoreline zones (if required by local ordinance)

Food Truck Safety & Compliance Protocol

The Walled Lake Civic Fund

Walled Lake Summer Festival

The following Food Truck Safety & Compliance Protocol has been established to ensure a safe, organized, and compliant operation of all mobile food vendors participating in the Walled Lake Summer Festival. All food vendors must comply with local, county, and state regulations, as well as festival operational requirements.

Food Truck Safety & Compliance Protocol

1. Vendor Licensing & Permits

All participating food trucks and mobile food vendors must provide the following documentation prior to event approval:

- Valid Michigan Mobile Food Establishment License
- Oakland County Health Department permits and approvals
- Proof of liability insurance naming:
 - The Walled Lake Civic Fund
 - City of Walled Lake
 - Walled Lake DDA (if required)
as additionally insured
- Current vehicle registration and applicable business licensing
- Fire suppression inspection documentation (if applicable)

Festival organizers reserve the right to deny participation to vendors lacking proper documentation.

2. Food Safety Requirements

All vendors must operate in compliance with Oakland County Health Department regulations and Michigan food safety laws.

Required standards include:

- Proper hot and cold food holding temperatures
- Safe food handling and preparation practices
- Employee handwashing procedures
- Hair restraints and clean work attire
- Separation of raw and cooked foods
- Proper food storage and labeling
- Availability of sanitizer and cleaning supplies
- No food preparation outside approved vendor areas unless authorized

Any vendor found operating in unsafe or unsanitary conditions may be subject to immediate shutdown or removal from the event.

3. Fire & Propane Safety

Food trucks utilizing propane, generators, grills, fryers, or cooking equipment must comply with all fire safety regulations.

Requirements include:

- Minimum one (1) ABC fire extinguisher accessible at all times
- Properly secured propane tanks
- No leaking propane lines or unsafe connections
- Generator exhaust directed away from pedestrian traffic
- Cooking equipment maintained in safe operating condition
- No open flames outside approved cooking equipment
- Vendors must maintain clear emergency access around their vehicle

Festival staff, Fire Department personnel, or inspectors may perform on-site safety checks at any time.

4. Vendor Placement & Operations

Food trucks will be assigned designated operating spaces by festival management.

Vendors must:

- Arrive during scheduled setup times
- Operate only within assigned boundaries
- Keep all cords, hoses, and equipment secured and out of pedestrian walkways
- Maintain a clean and organized service area
- Remove all trash and debris from their area throughout the event
- Follow festival quiet hours and shutdown procedures

Unauthorized movement of vehicles during operating hours is prohibited unless approved by festival management or emergency personnel.

5. Waste Disposal & Cleanliness

All vendors are responsible for maintaining cleanliness within and around their operating area.

Requirements include:

- Proper disposal of grease and cooking oils
- No dumping of wastewater onto streets, storm drains, grass, or beach areas
- Trash containers must remain accessible and not overflow
- Vendors are responsible for end-of-event cleanup of their assigned space

Failure to maintain cleanliness may result in vendor removal or exclusion from future events.

6. Power & Generator Safety

If generators are used:

- Generators must be commercial-grade and safely operated
 - Fuel must be stored in approved containers
 - Refueling during active service hours should be minimized and performed safely
 - Electrical cords must be rated for outdoor use and secured to prevent trip hazards
 - Excessive noise or fumes may result in corrective action
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7. Alcohol Restrictions

Food vendors are prohibited from independently selling or distributing alcoholic beverages unless specifically approved and licensed through festival management and the designated Social Drinking District operations.

Vendors must verify that no outside alcohol is distributed through their service operations.

8. Emergency Procedures

In the event of an emergency, vendors must:

- Immediately notify festival staff or emergency personnel
- Cease operations if directed
- Keep emergency lanes and access routes clear
- Cooperate with police, fire, EMS, and festival management

Emergency contact information and operational procedures will be provided during vendor check-in.

9. Compliance Enforcement

Festival management reserves the right to:

- Conduct inspections at any time
- Require immediate corrective action
- Shut down unsafe operations
- Remove vendors violating festival policies or public safety standards

Failure to comply with festival protocols may result in removal from the event without refund and possible exclusion from future participation.

10. Vendor Acknowledgement

Participation in the Walled Lake Summer Festival constitutes acknowledgement and agreement to comply with all festival operational policies, public safety procedures, and applicable local, county, and state regulations. ComplianceProtocol



Food Truck Area

Beer Tent

First Aid

Booth Space

Family Area

Stage

Barge